

Designer Contracts Ltd

Risk Assessment

Reference: GENU/LVEH

Title	Loading / Unloading Vehicles On Site - General Risk Assessment	Date Of Assessment	Wed 21 Jul 2021
Site	Designer Contracts Ltd Unit 8	Location	All Sites
Risk Assessor	Antony Maidens	Assisted By	Laura Cross
Non-Employees Involved	-	People At Risk	Employees, Contractors
Task Description	Loading / Unloading Vehicles on Site		
Review Date	Sat 22 Jul 2023	Reviewer	Laura Cross

Hazards

Hazard	Manual handling
Risk Of Harm	Injury to self and others
Existing Control Measures	<ol style="list-style-type: none"> 1. Follow appropriate manual handling techniques at all times - see separate manual handling risk assessment. Ensure 2-man lift where necessary. 2. Ensure safety boots are worn at all times 3. All staff have received safe manual handling training using the specialised Designer Contracts DVD and signed to this effect. 4. Practice safe lifting techniques at all times. 5. Ensure a trolley is available to aid safe delivery.

Hazard	Uneven, Wet or Slippery Floors
Risk Of Harm	Serious Injury to self and others
Existing Control Measures	<ol style="list-style-type: none"> 1. Before unloading items ensure that the pathways are clear of obstruction.

Hazard	Working Alone
Risk Of Harm	No one may be aware if you are injured
Existing Control Measures	1. Inform the Line Manager that you are working alone so that they are aware to check on you 2. Please see separate lone working policy

Hazard	Cuts
Risk Of Harm	Cuts to body parts
Existing Control Measures	1. Refer to the Using knives risk assessment 2. Ensure level 5 cut resistant safety gloves are worn (EN388) 3. Ensure full length trousers and knee pads are worn 4. Ensure any cuts or lacerations are treated to prevent infection. 5. Be aware of first aid facilities.

Hazard	Protruding Objects / Parts
Risk Of Harm	Protruding Objects / Parts
Existing Control Measures	1. Ensure full correct PPE is worn. 2. If loading from inside of vehicle ensure aware of van edge.

Past Reviews

Review Date	Reviewer	Comments
Thu 21 Jul 2022	Antony Maidens	all Risks and Control measures reviewed