

Designer Contracts

Method Statement

Preliminary Information

Method statement title	Fuelling Generator
Description of works	General Fuelling Generator

Resources

Personal details (including estimated employee numbers/trades and working hours)

All Warehouse Staff up to 16 Employees
Daily Working Time 08.00-17.00

Training Details (including specific training, competency and experience requirements for both operatives & supervisors)

Required to be trained on how to use a diesel pump from container barrel to static generator.

Sub-Contractor work Element / Personnel (including type of sub-contracted work and workforce size/trades)

Only to be used by Designer Contracts staff once trained to do so.

Supervisor details and arrangements (including supervisor/operatives ratio, sub-contractor supervision details and arrangements for young persons/apprentices)

16 Warehouse Staff including 2 Supervisory positions.

Plant / Equipment requirement details (including vehicle movement and inspection/maintenances/testing arrangements)

Static Generator to be annually serviced.

Materials, Movement and storage details (including control of manual handling, movement between levels, traffic interface and ignition)

Static Area. Barrel with diesel to be moved only with a suitable sack barrel. Barrel to be stored in a cordoned area (floor to be marked) and spill kit to be stored nearby.

Sequence of work (including site access, preparation and co-ordination of work)

Telephone App will notify when diesel is running low.
Once informed only trained staff to refuel.

Risk Assessment(s) for Significant Risks

Are there risk assessments for:	Yes	No	N/A	Risk Assessment Titles
Access / egress				
Place of Work				
Others at risk (eg public)		X		
COSHH, noise, vibration, fire etc				
Environmental risks (inc asbestos/silica dust)		X		
Sub-contracted activities		X		

Control Measures to be used

	Yes	No	N/a	Control Measure Name
Permit required		X		
Security Arrangements		X		
Special training (confined space, tower erection, use of plant, spills control etc)	X			

Personal Protective Equipment Requirements

	Yes	No	N/a	Control Measure Name
Safety Headgear		X		
Safety Footwear	X			
High visibility clothing	X			
Safety Gloves	X			
Hearing protection		X		
Eye protection	X			
Respiratory Protection		X		
Leg/Knee protection		X		
Arm/elbow protection		X		
Fall arrest equipment		X		
Overalls / aprons	X			
Other PPE			X	

Emergency Arrangements

	Yes	No	N/A
Rescue			X

Details of rescue arrangements

No Specific kits needed.

	Yes	No	N/A
Special first aid requirements	X		

Details of special first aid arrangements

Anti Spill kit located nearby.

				Yes	No	N/A
Spillage Containment						

Details of spillage containment

Temporary Amended Systems

	Yes	No	N/a	Comments
Traffic routes				
Emergency arrangements				
Services				
Other				

Monitoring and Compliance

	Yes	No	N/a	Comments
Monitoring arrangements				
Enforcement arrangements				

General Comments

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